EU PROJECT
H2020 HANDBOOK

WITH
Paris Descartes University
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Paris Descartes University
Dear Colleagues,

European Union (EU) research funding programmes represent a decisive opportunity with a double benefit: outright, as they bring financial support to your team and indirectly in terms of image and international partnerships. With an average of € 11 million per year, more than a billion-euro goes (or would so) to France. As a comparison, it represents twice the INSERM yearly endowment.

However, European funding calls often have bad press in our communities. Brussels administration reputation with its “instruments” and its jargon sometimes holds back colleagues from submitting project proposals, deemed time-consuming and hardly accessible.

Throughout this handbook, the Research, International, Technology Transfer and Doctoral School Department (DRIVE) gives you the keys to access European funding. It provides information regarding opportunities and resources to develop your project. It shows how the University can help you during your proposal drafting and who your contacts are.

It is a very useful tool to get you started and make procedures easier and I encourage you to actively use and share it with your colleagues.

I would like to thank the DRIVE teams who made this handbook and who are available to support you.

Frédéric Dardel
HORIZON 2020 PROGRAMME

Horizon 2020 is the EU Research and Innovation Framework Programme. It represents €73 billion of funds available over 7 years (2014 to 2020) and endorses interdisciplinary projects, which may answer today's main economic and social challenges. H2020 scopes the whole innovation chain, from ideas to market and strengthens support to commercialization of research output.

It is organized in **three big priorities and five transversal programmes**:

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**EXCELLENCE SCIENCE**
- European Research Council (E.R.C.)
- Marie Skłodowska-Curie actions (M.S.C.A.)
- Future and Emerging Technologies (F.E.T.)
- Research Infrastructures

**INDUSTRIAL LEADERSHIP**
- ICT
- Key Enabling Technologies (KETs)
  - Micro/nano electronics
  - Photonics
  - Nanotechnologies
  - Advanced materials
  - Manufacturing
  - Biotechnologies
- Space
- Innovation in SMEs
- Access to risk Finance

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**SOCIETAL CHALLENGES**
- Health, demographic change and wellbeing
- Food security, bio economy
- Smart, green and integrated transport
- Secure, clean and efficient energy
- Climate action, environment, and raw materials
- Inclusive society

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**EURATOM**
- Spreading Excellence and Widening Participation
- Science with and for society
- European Institute of Innovation and Technologies
- Joint Research Center (JRC)
Three main priorities:

The first Pillar “Excellent Science” aims at putting up the level of European scientific excellence in order to ensure the worldwide long-term research and to develop talents within Europe. This will make the EU more attractive to international researchers.

- ERC, Marie Skłodowska-Curie Actions, FET calls

The second Pillar “Industrial Leadership” involves actions that provide support to specific investments on key industrial technologies.

- TIC calls

The third Pillar “Societal Challenges” targets main societal challenges faced by the EU, using resources and knowledge, which cover several fields, technologies and scientific disciplines.

- Health Challenge, Social Sciences and Humanities Challenge

Four transversal programmes:

- Spreading excellence and widening participation
- Science with and for Society
- The European Institute of Innovation and Technology
- Joint Research Center
The Participant Portal:

The Participant Portal is the unique entry point to all project initiators and beneficiaries within Horizon 2020 framework.¹

It makes possible to:

**Look for calls**
All calls within Horizon 2020, their details, their affiliated files are available on the Participant Portal.

**Sign up**
The creation of an account is important to benefit from all services of the Participant’s Portal.²

**Submit a proposal**
All Horizon 2020 proposals must be submitted on this portal to be taken into consideration.

**Manage a project**
It includes the signature of contractual documents, the submission of scientific and financial reports during the project, etc.

Cross sectional elements

**Gender**
Gender issues in Horizon 2020 can be found both in content and research methods. Those are more efficient when they include gender aspects, and when the project balance ensures parity in the research teams and in the governance of project. This element is taken into account in the proposal evaluation.

**Ethics**
For all Horizon 2020 projects, as soon as the proposal is drafted, the participants are being asked to self-analysed the ethics implications of their proposed action by filling a table in the administrative part and to integrate an Ethics self-assessment³ in the proposal annex.

**Open access to publication and research data**
One of the Horizon 2020 Programme’s new feature is the Commission wide spreading of open access to research publication and the introduction of an open access to research data.

¹- https://ec.europa.eu/research/participants/portal/
²- https://webgate.ec.europa.eu/cas/eim/external/register.cgi
**PIC number**

Teacher-researchers and researchers from Paris Descartes University submit proposals in the name of our institution. Each institution has a “H2020 ID number” called PIC number that you have to identify when you submit a proposal. The PIC number from Paris Descartes University you must give is 999869793.

**The budget**

In order to draft your budget, you really have to **take advice from the Europe Team to:**

× **Make sure to comply with European rules**
  ➤ Only depreciation costs of equipment are eligible
  ➤ The indirect costs are calculated on the basis of a 25% flat rate of the direct eligible costs
  ➤ Some costs are unit costs and operate as inclusive costs (Marie Sklodowska-Curie Actions)
  ➤ Integrate the Open Access publication in the budget (strongly recommended by the Commission)
  ➤ Some partners must include audit report in their budgets
  ➤ Third parties can be included in the budget (subcontractor, “linked third party”, etc.).

× **Make sure internal rules are respected**
  ➤ Average Salary
  ➤ Overhead costs
  ➤ Participation of permanent staff in the projects
  ➤ Depreciation costs of equipment calculation, etc.

**Acronym**

The University acronym in all your European projects is UPDescartes.
Submit a proposal

All H2020 projects are submitted online on the participant portal. Concerning collaborative projects, the coordinator must submit the files.

The Administrative Forms

- During the fourth step of the proposal submission, the contact that should be given is Adeline LASSAUX with the e-mail address pole-europe@parisdescartes.fr.
- Details on the project (acronym, title, summary, duration, keywords) about the partners, the budget and the ethics table compose the Administrative Forms.

The scientific part “Part B” and its annexes

- You may download a PDF version in the call documents and a Word version is available in the heading “download Part B templates”.
- The annexes (ethics and other regarding the calls)
- All files are available on your proposal page

You may then submit your proposal by clicking on the “submit” tab as long as you wish before the deadline. The last submitted version will be evaluated.

Watch out for affluence on the deadline day.

Become an expert

In order to evaluate proposals within Horizon 2020, the European Commission is looking for independent experts.

Why become an expert?

- Take ownership of the evaluation mechanism and sharpen up skills regarding proposal drafting
- Be known by the European Commission as an expert in the field
- Learn more on the state of the art of the European research in a specific sector
- Develop a network of potential partners
- Have a better understanding of European mechanisms
- Promote your own perspective on research challenges

Daily allowance of €450 and reimbursement of travelling expenses

How to become an evaluator expert?

Log in the participant portal and create an evaluator expert form

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**Support Tools at the University**

**Be freed from teaching hours**

As a teacher-researcher you may be freed from your teaching hours and may beneficiate from a so-called “Décharge Investissement Formation et Recherche” (DIFR) as long as you intend to submit a European project.

UPDescartes proposes the DIFR in addition from the research or thematic conversion days off (CRT: Congés pour recherches ou conversions thématiques) to facilitate the implementation of educational and/or research projects within the University.

All permanent teacher-researchers who are currently working at the University and interested in this may ask for it.

**Looking for calls on Open 4 Research⁵**

This funding research tool is open to anyone having a parisdescartes e-mail address. You will access to thousands of research funding programmes.

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**The call for proposals for the set-up of European project of the Research National Agency:**

The national agency for research (ANR: Agence National de la Recherche) proposes a specific tool for the set-up of international or European scientific network (Montage de réseaux scientifiques européens ou internationaux: MSREI). It aims to facilitate the access to international and European funding programme (Horizon 2020 in particular) for researchers in France.

⁵- https://www.open4research.eu/descartes
APPLYING FOR AN ERC GRANT

What are the ERC grants?

The ERC's mission is to encourage the highest quality research in Europe through competitive funding and to support investigator-driven frontier research across all fields, on the basis of scientific excellence.

➤ The ERC supports individual Principal Investigators (PIs)
➤ Yearly calls for proposals
➤ Applications can be made in any field of research, and you will choose a scientific panel
➤ Researchers from anywhere in the world can apply for ERC grants. The research they undertake must be carried out in an EU Member State or Associated Country
➤ Proposals are evaluated on the basis of excellence (of the project and the researcher) as the sole criterion
➤ To demonstrate the ground-breaking nature, ambition and feasibility of the scientific proposal

ERC Starting Grant

ERC Starting Grant
- For early-career researchers with 2 to 7 years experience after a PhD
- Starting Grants may be awarded up to € 1.5 million for a period of 5 years
- At the career stage at which the PIs are starting their own independent research team or programme

ERC Consolidator Grant
- For excellent Researchers with 7-12 years of experience after a PhD
- Consolidator Grants may be awarded up to up to € 2 million for a period of 5 years
- At the career stage at which the PIs may still be consolidating their own independent research team or programme

ERC Advanced Grant
- For established research leaders with a recognised track record of research achievements
- Advanced Grants may be awarded up to € 2.5 million for a period of 5 years.

ERC Proof of concept

This is made available only to those who already have an ERC award to establish proof of concept of an idea that was generated in the course of their ERC-funded projects. Grants are up to €150 000 for a period of 18 months.
ERC Synergy Grant
- Minimum two to maximum four Principal Investigators
- Synergy Grants may be awarded up to a maximum of EUR 10 million for a period of 6 years

The grant application (ERC STG, COG, ADG)
- The online administrative Proposal Submission Forms
- The scientific « Part B »
  - An extended synopsis of the scientific proposal (max. 5 pages)
  - A CV (max. 2 pages)
  - An Early achievements track-record (max. 2 pages) listing publications, presentations to conferences, etc.
  - The scientific proposal: State of the art and Objectives, Methodology, Resources (max. 15 pages)
- Supporting documentation
  - ATTENTION: A host institution support letter signed by the President of the University is mandatory. Please contact the Europe Team 10 days before the deadline.
- A PhD certificate for ERC STG and COG
- An ethics self-assessment if needed

Please contact the Europe Team (pole-europe@parisdescartes.fr) to:
- Have help in the writing of proposals (CV writing, budget, advice on the proposal)
- But also to have more information about the success rates per panel or to easily interact with laureates

Read carefully:
- The annual ERC Work Programme with the description of each ERC call
- The Information for Applicants ERC

Did you know?
The French Ministry launched an ERC Tremplin tool that is granting candidates who were not selected to the ERC call, but whose proposals were evaluated as category A at step 2.
APPLYING FOR A MARIE SKLODOWSKA-CURIE GRANT

**INDIVIDUAL FELLOWSHIPS (IF)**

This action aims at enhancing the creative and innovative potential of experienced researchers at post-doctoral level and beyond, of any nationality through international and intersectoral mobility.

**Types of Individual Fellowships**

**“European Fellowships”**

For the experienced researchers who undertake mobility in Europe during 12-24 months

- The «**Standard European Fellowship**»: standard mobility divided into eight scientific areas
- The «**Reintegration Panel**» is dedicated to researchers who wish to return and reintegrate in a longer term research position in Europe.
- The «**Career Restart Panel**» (CAR) supports individual researchers who wish to resume research in Europe after a career break
- The «**Society & Enterprise Panel**» is a multidisciplinary panel of the EF dedicated to career opportunities for researchers seeking to work on research and innovation projects in an organisation from the non-academic sector.

**“Global Fellowships”**

Are based on an outgoing phase during which the researcher undertakes mobility to a partner organisation outside Europe for a period of between 12 and 24 months, followed by a mandatory 12-month return period in Europe.

**“Widening Fellowships”**

Aim at providing support to researchers to undertake their fellowship in a Widening Country (Member States or Associated countries).

**The supervisor**

A supervisor is representing the institution and must supervise the researcher in the implementation of the research and training programs.

**The secondments**

During the implementation of the action, the experienced researcher may be seconded outside their host organisation to an organisation in a Member State or Associated country up to 6 months.

**Beneficiary and partner organization**

The beneficiary is the host organisation located in Member State or Associated country that recruits the experienced researcher and ensures, through appointment of a supervisor, the necessary training of the researcher.
Partner organisations are located in Member State or Associated country (except for GF) and host the researcher during optional secondments and provide additional training.

To apply with the University Paris Descartes, you must comply with one of the following situation:

- You are not in France yet and you want to work for a Paris Descartes University’s laboratory,
- You are in France for less than one year in the three years immediately before the call deadline and you want to work for a Paris Descartes University’s laboratory or stay in a laboratory of the University you work for,
- You are a researcher in a Paris Descartes University’s laboratory and you want to undertake a mobility outside Europe.

**Budget**

The budget is a monthly cost divided between a researcher part (salary) and a institutional and research part

| Reference – Work Programme | Researcher Unit Cost (person/month) | Institutional Unit Cost (person/month) |
|----------------------------|====================================|========================================|
|                            | Living allowance                   | Mobility allowance                     | Family allowance | Research, training and networking costs | Management and indirect costs |
|                            | EUR 4,880.00                       | EUR 600.00                             | EUR 500.00       | EUR 800.00                             | EUR 650.00                   |

**The grant application**

- An online administrative part,
- A scientific Part B consisting of 3 parts (excellence, impact, implementation, 10 pages), the CV of the experienced researcher and a description of the hosting institution,
- An ethical annex if needed,
- A letter of commitment for the Global Fellowships.
Please contact the Europe Team (pole-europe@parisdescartes.fr) to:

- Have help in the writing of proposals (CV writing, budget, advice on the proposal, help with the existing communication activities, training, etc).
- But also to have more information about the success rates per panel, to choose the relevant panel, etc.

Read carefully:

- The annual MSCA Work Programme with the description of the call,
- The Guide for Applicants IF.
**The Innovative Training Networks (ITN)**

ITN are collaborative projects aiming at raising excellence and structure research and doctoral training.

- International, intersectorial and interdisciplinary mobility
- The knowledge triangle: education, research and innovation
- Exchange of good practice among participants
- Project duration: 4 years including the 3 years doctoral students recruitment
- Maximum 40% of the total EU financial contribution may be allocated to beneficiaries in the same country
- Up to 15 recruited doctoral students per project

**Types of ITN**

The « European Training Networks » involve at least 3 beneficiaries located in different Member States or Associated countries. The non-academic participation is essential and the joint supervision of the Early-stage researcher is encouraged (in average 6-10 beneficiaries).

The « European Industrial Doctorates » must be composed of at least two beneficiaries established in two different Member States or Associated Countries. At least one beneficiary must come from the academic sector and at least one beneficiary from the non-academic sector, primarily enterprises. The ESR must be enrolled in a doctoral programme (in average 2-3 beneficiaries).

The « European Joint Doctorates » must be composed of at least 3 beneficiaries established in different Member States or Associated Countries and delivering doctoral degrees. The EJD lead to the creation of joint doctoral programmes delivering joint, double or multiple doctoral degrees.

**Beneficiary and Partner organisation**

The beneficiary is the organisation located in a Member State or Associated country that recruits the early-stage researcher.

Partner organisations complement the research training programme. They provide additional research and transferable skills training and/or secondment opportunities. They can be located in any country.
The budget

The budget is a monthly cost divided in a doctoral student part (salary) and a institutional and research part

<table>
<thead>
<tr>
<th>Reference Work Programme</th>
<th>Researcher Unit Cost (person/month)</th>
<th>Institutional Unit Cost (person/month)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Living allowance</td>
<td>Mobility allowance</td>
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<tr>
<td></td>
<td>EUR 3 110.00</td>
<td>EUR 600.00</td>
</tr>
</tbody>
</table>

The grant application

- An online administrative part
- A scientific Part B consisting of 3 parts (excellence, impact, implementation, 30 pages) and a description of the hosting institution
- An ethical annex if needed
- A letter of commitment for partner organisations in all types of ITN and a letter of commitment for beneficiaries in EJD only

Please contact the Europe Team (pole-europe@parisdescartes.fr) to:

- Benefit from our help in the writing of proposals (information about eligibility rules, advice on the proposal, selection of candidates process, governance, etc).
  - But also to have more information about the success rates per panel, to choose the relevant panel, etc

Read carefully:

- The annual MSCA Work Programme with the description of the call
- The Guide for Applicants ITN
**Research and Innovation Staff Exchange (RISE)**

The objective of the RISE scheme is to promote international and intersectoral collaboration between participating organisations through Research and Innovation Staff Exchanges.

- The project implements a joint R&I programme from research to market.
- The Beneficiaries are organisations from the academic and non academic sectors. The consortium of beneficiaries is composed of at least three organisations established in three different countries, of which at least two must be different Member States or Associated Countries. For consortia composed of MS/AC countries only, at least one organisation should belong to a different sector.
- Partner organisation can belong to academic and non academic sectors and can be established in a Third Country.
- The staff involved in the project can be doctoral students, experienced researchers, but also administrative, managerial or technical staff supporting the R&I activities of the action.
- The total duration of secondments per individual staff member is a maximum of 12 months and a minimum of one month.
- The maximum duration of a project is 4 years.

**Le budget**

The budget is a monthly cost divided in a researcher part and an institutional and research part:

<table>
<thead>
<tr>
<th>Marie Sklodowska-Curie Action</th>
<th>Staff member unit cost* (person/month)</th>
<th>Institutional unit cost* (person/month)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research and innovation Staff Exchange</td>
<td>2 000</td>
<td>1 800</td>
</tr>
</tbody>
</table>

*These unit costs are subject to a funding rate of 100% and no country coefficients apply.

**The grant application**

- An online administrative part
- A scientific Part B consisting of 3 parts (excellence, impact, implementation, 30 pages) and a description of the hosting institution
An ethical annex if needed
A letter of commitment for partner organisations

Please contact the Europe Team (pole-europe@parisdescartes.fr) to:

- Have help in the writing of proposals (information about eligibility rules, advice on the proposal, selection of candidates process, governance, etc)
- But also to have more information about the high success rates of RISE call for proposals

Read carefully:

- The annual MSCA Work Programme with the description of the call
- The Guide for Applicants ITN
At least 3 beneficiaries from 3 different countries. EU-Member States, Associated countries and some Third countries can be funded. Other countries can participate without funding.

A new Work Programme is published every two years listing the calls.

Value in interdisciplinarity (especially integrating humanities).

The involvement of actors from the economic world (SMEs, Large companies), associations, politics is paramount.

Take into account the specificities of some calls: countries to be included, level of technological maturity. (Technology Readiness Level), etc.

8 months delay between the submission and the beginning of the project.
Types of Action

- Research and Innovation Actions

Activities aiming to establish new knowledge and/or to explore the feasibility of a new or improved technology, product, process, service or solution.

For this purpose, they may include basic and applied research, technology development and integration, testing and validation on a small-scale prototype in a laboratory or simulated environment.

*EU funding rate 100% and usual duration 36-48 months.*

- Innovation Actions

Activities directly aiming at producing plans and arrangements or designs for new, altered or improved products, processes or services. For this purpose, they may include prototyping, testing, demonstrating, piloting, large-scale product validation and market replication.

*EU funding rate 70% (except non-profit, which are still funded 100%) and usual duration 30-36 months.*

- Coordination and Support Actions

Accompanying measures such as standardisation, dissemination, awareness-raising and communication, networking, coordination or support services, policy dialogues and mutual learning exercises and studies.

*EU funding rate 100% and usual duration 12-30 months.*
Focus

Future and Emerging Technologies

FET actions are expected to initiate radically new lines of technology through unexplored collaborations between advanced multidisciplinary science and cutting-edge engineering.

These are open calls, all areas of research are concerned.

- Several cut-off dates each year
- Part B: 15 pages
- Funding up to 4 million euros

Information and Communication Technologies

The programme aims to support and strengthen the European I.C.T industry and enable European citizens, scientists and companies to exploit the opportunities offered by these technologies.

The technological fields covered: biotechnologies; advanced materials; nanotechnologies; production systems; photonics; micro- and nanoelectronics.

- CSA, IA and RIA actions
- Various expected budgets
- About 30 calls/year
- Part B: 50-70 pages

Challenge 1: Health, demographic change and wellbeing

The aim of this challenge is to improve the quality of life of European citizens of all ages and to preserve the economic viability of health and social protection systems.

It focuses on prevention, surveillance and screening.

Close links need to be established between fundamental, clinical, epidemiological and socioeconomic research.

- Calls in one or two stages
- CSA and RIA actions
- Budget: depending on the call between € 4 and € 6 million
- About 20 calls/year
- Part B: 50-70 pages
Challenge 6: Europe in a changing world - Inclusive, innovative and reflective societies

This Societal Challenge of the Horizon 2020 Programme aims at fostering a greater understanding of Europe, by providing solutions and support inclusive, innovative and reflective European societies with an innovative public sector in a context of unprecedented transformations and growing global interdependencies.

The challenge aims at financing both research projects, particularly in the social sciences and humanities, and cross-cutting measures, including activities to promote coherent and effective cooperation with third countries.

✓ CSA and RIA actions
✓ Budget: depending on the call between € 1 and € 5 million
✓ About 20 calls/year
✓ Part B: 50-70 pages

Science with and for society

The specific objective is to build effective cooperation between science and society, to recruit new talent for science and to pair scientific excellence with social awareness and responsibility. It allows all societal actors to work together during the whole research and innovation process in order to better align both the process and its outcomes with the values, needs and expectations of European society.

✓ CSA and RIA actions
✓ Budget: depending on the call, around € 3 million
✓ About 10 calls/year
✓ Part B: 50-70 pages

Spreading Excellence and Widening Participation to Horizon 2020

This part addresses the causes of low participation by fully exploiting the potential of Europe's talent pool. It ensures that the benefits of an innovation-led economy are both maximised and widely distributed across the European Union. Paris Descartes University will not be able to coordinate a project, but will be considered as a partner institution of excellence for the 2 following actions:

- Teaming projects create new or update existing centres of excellence in Widening countries through a coupling process with a leading scientific institution.
- Twinning projects strengthen a specific field of research in an emerging institution in a Widening country

✓ CSA actions
✓ Part B: 50 pages
THE EUROPE UNIT OF PARIS DESCARTES UNIVERSITY

Our mission: At the Research, International, Technology Transfert and Doctoral School department (DRIVE), our mission is to support researchers and teacher-researchers of obtaining and setting up European funding in order to carry out their research work.

Your contacts at the DRIVE

Stéphanie Feliot, Director
Adeline Lassaux, Deputy Director

Your European project officers

Contact us at: pole-europe@parisdescartes.fr
Our support

- Information and awareness-raising
  ➤ Information meetings
  ➤ Monthly Newsletter on European events and calls
  ➤ Orientation to adapted calls
  - Editing of the projects
  ➤ Proofreading of applications
  ➤ Writing sections on management or governance
  ➤ Advising on writing a successful project
  ➤ Reminder of the eligibility rules
  ➤ Monitoring of transversal topics (ethics, European policies, gender, etc.)
  ➤ Budgeting
  ➤ Coordination of the consortium if coordinator
  ➤ Filling out service and university descriptions
  ➤ Information on the administrative part

In short, we make sure your project meets the expectations of the evaluators!

- Contractualization and management of your projects
  ➤ Establishment of the agreement, the consortium agreement, endorsements, etc.

Did you know?

If you would like us to take part in a laboratory meeting to present European funding opportunities for your team or simply to discuss European projects, contact pole-europe@parisdescartes.fr.

Our networks

To ensure our participation, we are involved in many different networks:

- The Réseau Recherche Europe (RRE), composed of experts from the 8 higher education and research institutions of Université Sorbonne Paris Cité
  ➤ RRE offers you training meetings¹
  ➤ The RRE offers a financial tool called "Pack Europe Access" to help you in the writing of the proposal²
    ➤ European correspondants of the Conference of University Presidents (CPU)
    ➤ European Association of Research Managers and Administrators (EARMA)

Did you know?

We have ongoing projects as Coordinator or Partner in all Horizon 2020 Pillars!

²- http://www.sorbonne-paris-cite.fr/fr/recherche/reseau-recherche-europe/le-pack-europe-access-se-renouvelle
TO GO FURTHER

Horizon 2020 Programme

Regulation establishing Horizon 2020:

Official Journal of the EU


Regulation laying down the rules of participation in Horizon 2020, Official Journal of the EU


Find partners

Partner Search on the EU website:


For Challenge 6 SHS Net4society:


For the Health sector, Fitforhealth:

http://mm.fitforhealth.eu/

To find private partner, Enterprise Europe Network:

http://een.ec.europa.eu/

Become an expert for the EC

Devenir expert évaluateur, PCN juridique et financier

http://cache.media.education.gouv.fr/file/2016/33/1/H2020-expert_525331.pdf

Expert Area, quick overview, European Commission


Eligible countries for Horizon 2020 funding


Toolkit Gender in EU Funding Research, European Commission

Ethics in a Horizon 2020 project
http://ec.europa.eu/research/participants/docs/h2020-funding-guide/cross-cutting-issues/ethics_en.htm

Open Access to publications and research data
Guidelines on Open Access to Scientific Publications and Research Data in Horizon 2020, European Commission

Guidelines on Data Management in Horizon 2020, European Commission

FAQ Open Access to publications and data in Horizon 2020, European Commission

Information and training
National Contact Point:

Université Sorbonne Paris Cité :

Website of the French National Contact Point
**Actions**: Horizon 2020 offers different type of actions (RIA, CSA, IA, etc.) which correspond to different size of project, refund rate and aiming of the project. Application forms vary depending on the type of action.

**Marie Sklodowska-Curie Actions**: a set of major mobility research grants, comprising Research Networks (ITN), Individual Fellowships (IF), Research and Innovation Staff Exchanges (RISE).

**Generic call**: bottom-up calls, open to all scientific disciplines and all types of research.

**Beneficiary**: Person or organisation that receives EU funding in the form of a grant.

**Coordinator**: Lead beneficiary in a group of beneficiaries. Main contact point for the EU.

**ERC Actions (European Research Council)**: frontier research projects by individual researchers (‘principal investigators’).

**Expert**: Outside person with special know-how and expertise who helps the EU with implementing EU funds/funding programmes, mainly associated with evaluating proposals and monitoring project implementation.

**FET (Future and Emerging Technologies)**: Type of action under the H2020 Programme concerning future and emerging technologies, funding collaborative and high-risk projects.

**MRSEI (Setting up European or International Scientific Networks)**: Call funding across all disciplines for research networks specifically intended for the preparation and submission of a collaborative project in response to a large-scale European or international call for proposals with major scientific, technological or societal impacts.
**Third Party**: A legal entity which carries out work of the action, supplies goods or provide services for the action, but which did not sign the grant agreement.

**Associated country (AC)**: Non-EU country that has entered into a specific agreement ("association agreement") with the EU, to participate in a specific EU fund/funding programme.

**Member states**: states party to the founding treaties of the European Union, eligible for all EU funding programmes.

**Third country**: a country outside Europe that can participate in the project without funding.

**PIC (Participant Identification Code)**: 9-digit number serving as a unique identifier for organisations (legal entities) registered to participate in EU funds/funding programmes.

**Transversal programme**: programmes dedicated to specific theme outside the three pillars.

**UPDescartes**: University Paris Descartes acronym for European projects.

**Work Programme**: EU programming and planning document. A (multi-) annual document, by which the EU Commission fixes the activities that will be undertaken during the WP period (i.e. grants, procurements, list of calls etc.).